

Weekly Note



St. Columba'S Primary School

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Principal: Mrs Caroline Callan

Monday, 28 November 2016

Class Photographs

Order forms for the class photographs were sent home with all children last week. If you wish to order any class photos please send back your form in the provided envelope with payment **by this Friday 2nd December**. Please note that late orders will have to be posted directly to Tempest and will incur a delivery fee.

After School Clubs finishing this week

There will be no more After School Clubs from Monday 5th December until Christmas. Clubs will resume on **Monday 9th January**.

Reminder: School Payments

We would appreciate if payments for different items could be sent in in separate envelopes clearly marked with your child's name and what the payment is for. All payments should be sent in on a Monday or **no later than the Friday of the same week**. Payments need to be handed to the class teacher and are not to be left in the school office as this is essential to keep good records of all money paid in. **Please make sure to tell your child if he/she taking lunch or dinner as dinner orders cannot be changes after 10am and all dinners ordered will have to be paid**. Your support on this matter will be much appreciated.

Reminder: School Absence

In case of school absence please make sure to call the school to inform the class teacher of the reason or send in a written note once your child comes back to school. Keeping accurate attendance is a legal requirement for school and unexplained absences have a negative impact on your child attendance percentage so your support on this matter will be much appreciated.

Christmas Fair and Carols

The Christmas Fair and Christmas Carols night will take place on **Thursday 8th December at 6pm**.

Donations for the Christmas Fair

The PTA is looking for donations of unwanted gifts, bath sets and other items suitable for the Christmas Fair. Also if there are any parents willing to donate any crafts they will be very much appreciated – every little helps!

Christmas Show

The Christmas Show will take place on **Thursday 15th December at 6.30pm**.

Enrolment Ceremony

The Enrolment Ceremony for P4 children will be held on Thursday 1st December at 7pm in St Mary's Oratory. This is for P4 children who are making their First Confession and First Communion this year.